



# **MEADOWVALE MINOR HOCKEY ASSOCIATION**

## ***Team Manager's Guide***

**2017/2018 Season**

## Board of Directors:

Richard Foote	President	<a href="mailto:president@meadowvalehockey.com">president@meadowvalehockey.com</a>
Steve Johnston	Past President	<a href="mailto:pastpresident@meadowvalehockey.com">pastpresident@meadowvalehockey.com</a>
Jim Barbour	Special Advisor	<a href="mailto:specialadvisor@meadowvalehockey.com">specialadvisor@meadowvalehockey.com</a>
Ron Popadiuk	Vice President Operations	<a href="mailto:operations@meadowvalehockey.com">operations@meadowvalehockey.com</a>
Dave Johnston	Assistant Operations	<a href="mailto:assistoperations@meadowvalehockey.com">assistoperations@meadowvalehockey.com</a>
Steve Myers	Vice President Finance	<a href="mailto:vpfinance@meadowvalehockey.com">vpfinance@meadowvalehockey.com</a>
Clark Aitken	Treasurer	<a href="mailto:treasurer@meadowvalehockey.com">treasurer@meadowvalehockey.com</a>
Edward Buller	Registrar	<a href="mailto:registrar@meadowvalehockey.com">registrar@meadowvalehockey.com</a>
Ron Popadiuk	Rep "A" Director	<a href="mailto:mohawks@meadowvalehockey.com">mohawks@meadowvalehockey.com</a>
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Christi Scarrow	Ice Puppy Director	<a href="mailto:icepuppydirector@meadowvalehockey.com">icepuppydirector@meadowvalehockey.com</a>
Jordan Duffield	Ice Puppy Operations Director	<a href="mailto:icepuppyoperations@meadowvalehockey.com">icepuppyoperations@meadowvalehockey.com</a>
Frank Florindo	Head Convener	<a href="mailto:headconvenor@meadowvalehockey.com">headconvenor@meadowvalehockey.com</a>
Sean Beneteau	Ice Allocation Director	<a href="mailto:icedirector@meadowvalehockey.com">icedirector@meadowvalehockey.com</a>
Matt White	Discipline Director	<a href="mailto:discipline@meadowvalehockey.com">discipline@meadowvalehockey.com</a>
Tracy Graham	VP Marketing	<a href="mailto:vpmarketing@meadowvalehockey.com">vpmarketing@meadowvalehockey.com</a>
Deb Wilson	Sponsorship Director	<a href="mailto:sponsorship@meadowvalehockey.com">sponsorship@meadowvalehockey.com</a>
Todd Keely	Sponsorship Agent	<a href="mailto:sponsorshipagent@meadowvalehockey.com">sponsorshipagent@meadowvalehockey.com</a>
Anna Johnston	Webmaster	<a href="mailto:webmaster@meadowvalehockey.com">webmaster@meadowvalehockey.com</a>
Tracy Graham-Urwin	Programming Director	<a href="mailto:programmingdirector@meadowvalehockey.com">programmingdirector@meadowvalehockey.com</a>
Liz Wilson-Ciconte	Publicity Director	<a href="mailto:publicity@meadowvalehockey.com">publicity@meadowvalehockey.com</a>
Jason D'Gama	Awards Director	<a href="mailto:awards@meadowvalehockey.com">awards@meadowvalehockey.com</a>
Hazel D'Gama	Assistant Awards Director	<a href="mailto:asstawards@meadowvalehockey.com">asstawards@meadowvalehockey.com</a>
Jaime Myers	Volunteer Coordinator	<a href="mailto:volunteercoordinator@meadowvalehockey.com">volunteercoordinator@meadowvalehockey.com</a>

*Please visit MMHA's website for pictures and say hello when you see us at the rink ☺*

**Any and all who will be involved with your team (especially on ice) MUST HAVE:**

- 1. Updated Vulnerable Search (Police Check)***
- 2. Certified in Respect In Sport/Speak Out (Activity Leader Course) and not the parent course when registering***
- 3. Certified in OHF's Gender Identify and Expression training course***

This is not personal but the law. Our association will be at risk and liable in a situation where a non-authorized person causes or is involved in an action that brings harm or similar to any registered player of MMHA.

Sanctions and identity resources are currently being discussed.

\*\*\*Please refrain from including siblings (older or younger) from participating with on ice team practices. Remember – this is not their team, they are not registered on the team so they should not be on the ice.

**MMHA has a Junior Mentor Program for players between the ages of 14 – 17 who must register online.**

**ELIGIBILITY:**

First priority is to registered MMHA players, 14, 15, 16 or 17 years old as of December 31 (Bantam, Minor Midget & Midget).

A CHILD (under 16 years of age as of December 31st of the playing season) does not require the H&A certification and Police Check. The understanding is the coach who has both Speak Out certification and submitted a police check will be responsible for the CHILD.

A YOUTH (16 or 17) who is a registered player in an MHL Area Association does not require the H&A certification and Police Check. The understanding is the coach who has both Speak Out certification and submitted a police check will be responsible for the YOUTH.

A YOUTH (16 or 17) who is not a registered player in an MHL Area Association does require the H&A certification and Police Check.

ADULTS (18 and over): Updated Vulnerable Search (Police Check), Certified in Respect In Sport/Speak Out (Activity Leader Course), Certified in OHF's Gender Identify and Expression training course

**ALL Authorized on ice volunteers must wear skates and helmet.**

**No person under the age of sixteen (16) shall be registered as a Team Official.**

No Junior Mentor will receive a Coaching Card and therefore cannot be on bench for games. Should a Junior Mentor require to attend team games – suggest they take *stats or games notes* for coach from an area away from the bench.

## **JUNIOR MENTOR WEBPAGE AND APPLICATION/REGISTRATION FORM**

MMHA Junior Mentor <http://meadowvalehockey.com/coaches/test/>

## **VOLUNTEERS AND JR. MENTORS**

If anyone you know would like to volunteer for events or an on-ice Jr. Mentor we would appreciate their assistance. Event volunteers, please contact Jaime Myers, Volunteer Coordinator. Jr. Mentors should apply online using the link above.

## **NEW\*\*\* GENDER IDENTITY TRAINING**

Hockey Canada has instituted a Gender Identity Training requirement. The training course is free of charge and can be completed online. All volunteers are required to complete this course.

<http://www.ohf.on.ca/view/ohfmainsite/team-officials/gender-identity-training>

## **MHL COACHES' GUIDE & MHL YEARBOOK**

Every bench staff member and manager should read the Coaches Guide on the MHL website <https://hockey.on.ca/wp-content/uploads/2014/02/MHL-Coach-Guide-2010-11.pdf> as well as the MHL year book <https://hockey.on.ca/wp-content/uploads/2017/09/Interactive-Yearbook-Rules-Regulations-2017-2018-RevSept2017.pdf>. These contain all the information a team official could ever want. Most questions are answered in these two guides.

## Respect in Sport – Parent’s Course

Effective starting in the 2016/2017 Hockey Season at least one parent or guardian of each player registered in minor hockey will need to complete the online RIS Parent Program as a condition of participation.

- The fee is \$12 and roughly takes 90 minutes to complete.
- If your child was registered last year, you don’t need to redo the course this year.

The Ontario Hockey Federation, in conjunction with Alliance Hockey, GTHL, NOHA and OMHA, implemented the Respect in Sport Parent Program for all Minor Member Partners in 2016.

This unified roll out is a testament to the dedication the OHF and its Minor Member Partners have in making this great game of hockey, fun and enjoyable for all. OHF Respect in Sport is an accessible, online resource in the prevention of bullying, abuse, harassment, and discrimination (BAHD). The program’s mission is to empower participants to recognize signs of BAHD and eliminate it from the game, through a global culture of respect.

**IMPORTANT: If you are going to be a member of the Bench Staff or as a Volunteer you will also need to complete the Respect in Sports Activity Leader**

### Logging into the site:

To register for the course please follow this link:

<https://gthlparent.respectgroupinc.com/>

For more information on the program visit:

<https://hockey.on.ca/respect-in-sport-parent-program/>



The screenshot shows the 'RESPECT IN SPORT For Hockey Canada Parents' website. At the top, there is a banner with the Hockey Canada logo and the text 'presents RESPECT IN SPORT For Hockey Canada Parents'. Below the banner, the page is divided into two main sections: 'GETTING STARTED' and 'ALREADY REGISTERED? LOGIN HERE'. Under 'GETTING STARTED', there are four buttons: 'Register your Profile Click Here', 'Click here to Re-certify', 'Import a Certificate', and 'Look up your Certificate Number'. Under 'ALREADY REGISTERED? LOGIN HERE', there are input fields for 'Username' and 'Password', a 'Remember Username' checkbox, a 'Use low bandwidth solution' checkbox, and a 'Login' button. At the bottom, there is a link for 'Forgot Username or Reset Password' and a footer with '© Meadowvale Minor Hockey Association 2017-2018' and 'Respect in Sport is a registered trademark of Respect Group Inc.'

## Child Management:

Please pay special attention to the child management portion located under profile. You must add each child in this section in order for the profiles to link. If this link is not created your child will appear on the outstanding list.

The screenshot shows the Hockey Canada Parents website interface. At the top, there is a navigation bar with links for HOME, PROFILE, FAQ's, NEWS, HELP, and LOGOUT. Below this is a banner for "RESPECT IN SPORT For Hockey Canada Parents" featuring a red maple leaf logo and images of hockey players. A secondary navigation bar includes PROGRAM ACCESS, HANDOUTS, PARTNERS, and RE-CERTIFY NOW. The main content area is titled "PROFILE PAGE" and includes a "Statistics" section. Below this, there are two panels. The first panel, titled "Please choose a section", lists several options: PROFILE INFORMATION (highlighted in red), RESET YOUR PASSWORD, PERSONAL SETTINGS, CHILD MANAGEMENT (highlighted in red with a red arrow pointing to it), PROGRAMS AND ASSOCIATIONS, PAYMENT RECEIPT, PRINT CERTIFICATE(S), and RE-CERTIFY NOW. The second panel, titled "Section information", shows the "CHILD MANAGEMENT" section. It contains a red warning message: "In order for your association to receive record of your certificate, your child/children **MUST** be added to your profile!". Below the warning are two forms for "Child 1" and "Child 2". Each form has fields for Full Name, Birth Date, Association, Gender, and HCR ID.

HOME | PROFILE | FAQ's | NEWS | HELP | LOGOUT

PROGRAM ACCESS | HANDOUTS | PARTNERS | RE-CERTIFY NOW

### PROFILE PAGE

Statistics

Please choose a section

**PROFILE INFORMATION**  
This section lists all information provided when you registered your account.

Please choose a section

**CHILD MANAGEMENT**  
This section will allow you to perform child management functions for your profile.

**CHILD MANAGEMENT**

In order for your association to receive record of your certificate, your child/children **MUST** be added to your profile!

Child 1	
Full Name	Birth Date
Association	Gender
HCR ID	

Child 2	
Full Name	Birth Date
Association	Gender
HCR ID	

## SPONSORSHIP:

All House League teams are sponsored this year, so any additional funds received will be returned to the teams. The form to be completed by additional sponsors is on the website (Coaches Forum and then Hawks or "A" forms).

Cheques should be made payable to Meadowvale Minor Hockey Association. The completed form and cheque can be dropped off in the Sponsorship slot in the Coaches Box (Yellow box in Rink 1). To receive funds back, we will need the team bank account name that the cheque can be made payable to. If the sponsor would like a sponsorship plaque, there is a fee of \$25. This will be deducted from the funds that are returned to the team. The sponsorship plaques are ordered in mid-January and received in February. Teams will be advised when they have gone into the Coaches Box. Additional sponsor plaques will be available after mid-January for the same fee, if needed.

Jersey printing will start the week after convening. An email will be sent to the coaches and managers the week before they are scheduled for jersey printing with detailed information for drop off and pick up. The House League Jersey Form can be found on the website (Coaches Forum, then House League Forms) must be typed and included with a complete set of washed jerseys. Fabric softener should not be used. Jerseys are dropped off at West Star Athletics ([www.weststarathletics.com](http://www.weststarathletics.com)) at 3105 Unity Drive Units 30/31. They are dropped off any time on the Monday of the team's scheduled week, and are picked up after 4 pm on Friday of the same week.

### TeamSnap - Setting up as a manager:

Many Meadowvale Hockey teams have found a TeamSnap very useful tool. You are free to use whatever means to organize your team., Here is some brief information:



## How do I get started with TeamSnap? Tips & Tricks for getting started.

by Jenn | Apr 13, 2012 | Category: Players & Rosters

Share 3 Tweet 1 +1 2 Pin it 0 Email 11

FOR TEAM MANAGERS

**You found TeamSnap and fell in love at first sight. You have created your team and filled in all of the setup information, now how do you share the good news with your team?**

- Step 1: Pinch yourself, this is really happening.
- Step 2: Click on the roster tab and fill in the names and email addresses for your players if you have not already done so.
- Step 3: Click on an "Invite to Join" button on the roster page. You will be taken to the invitation page where you can customize your invitation and select who will receive the invite.
- Step 4: Once you have invited your players to join, just sit back and relax. After they accept the invitation they will create a TeamSnap account and gain access to the site.

## FORMS: (Hawks and “A” only)

All forms can be found on the website [www.meadowvalehockey.com](http://www.meadowvalehockey.com)



### Forms You May Need:

1. **Team Budget Template** (Hawks and “A” ONLY!)  
IMPORTANT NOTE: IP TEAMS MUST NOT MAINTAIN A BUDGET OR COLLECT FUNDS FROM PLAYERS TOWARD A BUDGET. IP Contact:

Christi Scarrow      Ice Puppy Director      [icepuppydirector@meadowvalehockey.com](mailto:icepuppydirector@meadowvalehockey.com)

2. Opening up a bank account (Hawks and “A” ONLY)
3. Game sheet Stickers (works best with Avery 5163/8163 4” x 2”)



**MHL GAME SCHEDULES (HL & “A”):** <http://hockey.on.ca/game-centre/>

### **TOURNAMENTS & HOTELS:**

In Minor Novice and above, your coach will select tournaments. A Team Manager needs to ensure that tournament registration payments are sent in advance, and be aware of all deadlines. Either the Manager or Coach can decide on hotels for tournaments.

Tournaments usually require hockey teams to stay in the same pre-approved list of hotels as the tournament organizers get a small percentage from each booking. Read the tournament rules carefully. If players go to hotels that are not on the approved list, the team can be kicked out of a tournament.

Team managers should attend all practices, games, tournaments and team activities.

**TOURNAMENT PERMITS & EXEMPTIONS:** <http://hockey.on.ca/tournament-permits/>

The Coach or Team Manager **must** request an exemption from the regular schedule and apply for a tournament permit for each tournament. These forms are completed and delivered to the MHL office. Visit the link below to learn about important deadlines and fees. Several weeks’ notice is required. A tournament permit is required for each tournament entered.

Clarify with your coach if the coach will do this task, or whether it is your responsibility to get the Tournament Permit and Exemption. Discuss the process with your coach and always chat openly with you coach if you have questions.

### **GAME SHEETS:**

Team Managers should come to each game prepared with a game sheet if required. Game Sheets for **tournaments and exhibition** games should be delivered to MHL office either in person, or scanning and emailing. You are not required to submit Game sheets for regular MHL scheduled games. Any questions about this should be addressed with MHL office.

### **BENCH STAFF, VOLUNTEERS AND JR. MENTORS:**

BENCH STAFF and VOLUNTEERS over 16 year old **MUST** complete a Vulnerable Sector Search **as well as** the MHL Respect in Sport-Leader program. Coaches require additional certification specific to their age group. Mentors should be Hockey Canada registered players only for insurance purposes. No volunteer, JR Mentor or coach may wear branding from any another association while working with Meadowvale teams. **ALL JR Mentors must** register online with the Junior Mentor program, and follow up with Ron Popadiuk. All event volunteers must register with Jaime Myers. If an On-Ice volunteer is not a registered player they must be registered on the roster as such and must complete the necessary qualifications of a volunteer.

## **BENCH STAFF AND MANAGERS (HAWKS AND “A”):**

You **MUST** be registered with MHL (logging in to registration page and adding your information). You must also complete all the necessary certification requirements as set out by MHL. Please visit <http://hockey.on.ca/certification/>

To assess your requirements and for any questions please contact:

Ed Buller

Registrar

[registrar@meadowvalehockey.com](mailto:registrar@meadowvalehockey.com)

## **INTERNAL MAIL - YELLOW CUPBOARD IN RINK 1:**

The cupboard has a mail slot for every team and should be checked every week by the coach or team manager. Please ensure that the cupboard is cleared regularly so that nothing is missed. The combination lock code will be shared with you.

## **PICTURE DAYS:**

Picture days will take place on **Sunday November 19<sup>th</sup> & Sunday November 26<sup>th</sup>**. Photos/Photo packages are guaranteed to be ready before Christmas.

Tracy will email a PDF order form 2 weeks prior to your photo day to be forwarded to your team. Parents can review and print their order forms prior to their photo day.

Tracy will send out a tentative schedule and it will be your job to confer with your coach to confirm your time slot. Tracy will also need a tentative player roster from each team and will confirm with your teams a few days after convening that there haven't been any roster changes.

## **APPAREL:**

All Meadowvale Apparel must be ordered through:

Steve Gallant  
Catalyst  
905-602-5278  
[sgallant@catalystbiz.com](mailto:sgallant@catalystbiz.com)

Robin Tateyama  
West Star Athletics Ltd  
905-820-9428  
[robin@weststartathletics.com](mailto:robin@weststartathletics.com)

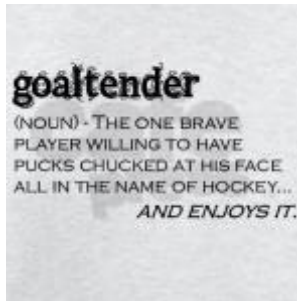
## **TEAM AND INDIVIDUAL ORDERS**

Contact either company directly to arrange your team fittings.

**MEADOWVALE HOCKEY E-STORE LINK:** <https://mm-pub.catalystbiz.com/ext/>

## GOALIE CLINICS:

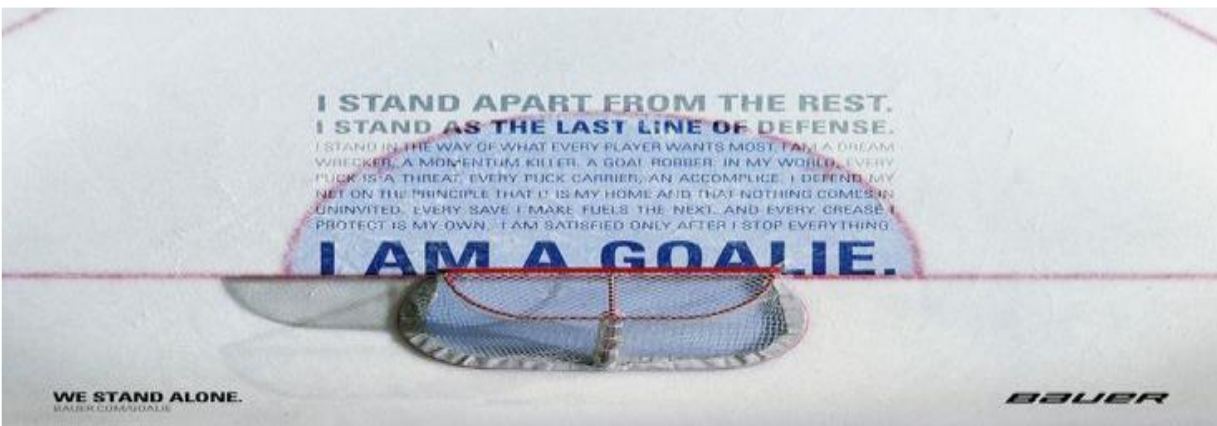
Meadowvale hosts FREE monthly goalie clinics hosted by Team Shut Out, one of the best goalie schools in the GTA. Please encourage with your goalies to attend. If someone isn't getting Tracy's goalie emails, please have them email Tracy directly.



### Upcoming Goalie Clinic dates:

Sunday, September 16, 2017	Meadowvale 4 Rinks 9 am - 1 pm
Sunday, September 24, 2017	Varsity in Brampton 3 - 5 pm
Sunday, October 22, 2017	Varsity in Brampton 3 - 5 pm
Sunday, November 12, 2017	Meadowvale 4 Rinks 4 -7 pm
Sunday, December 10, 2017	Varsity in Brampton 3 - 5 pm
Sunday, January 21, 2018	Meadowvale 4 Rinks 4 -7 pm
Sunday, February 4, 2018	Varsity in Brampton 3 - 5 pm

Please have your goalies register for these clinics with Tracy [goleafsgo26@rogers.com](mailto:goleafsgo26@rogers.com)



## ISSUES ARISING THROUGHOUT THE SEASON:

There may be circumstances where issues and concerns arise. We urge you to take up any matters with the Head Coach first. If the issue remains unresolved then it can be escalated to the IP Director, Hawks Director or "A" Director.

## **COMMUNICATING WITH YOUR TEAM:**

Every month, Meadowvale Hockey will email a newsletter to all parents and volunteers. Please post important dates to TeamSnap or other managing apps if available.

Please encourage your team to subscribe to our social media sites:

**Website** - <http://meadowvalehockey.com/>

**Facebook** – Meadowvale Minor Hockey

**Instagram** – <https://instagram.com/meadowvaleminorhockey/>

**Twitter** - [https://twitter.com/MMHA\\_MHL](https://twitter.com/MMHA_MHL)

## **SOCIAL MEDIA & WEBSITE NEWS:**

Meadowvale Hockey appreciates Teams sharing their tournament news and Gold, Silver or Bronze placements. Please submit your story and photo to:

[webmaster@meadowvalehockey.com](mailto:webmaster@meadowvalehockey.com).

Team Photos must be accompanied by a brief write up.

## **NEWSLETTER:**

Our newsletters have useful tips as well as important dates. The newsletter will also be posted online at <http://meadowvalehockey.com/about/newsletter/>

We look forward to receiving photos and news on accomplishments throughout the year. Email your team news, tournament updates and photos to:

Liz Wilson-Ciconte                      Publicity Director                      [publicity@meadowvalehockey.com](mailto:publicity@meadowvalehockey.com)

## **MOE Hawk:**

Invite our mascot Moe to your team event! To make arrangements please contact:

Jaime Myers                      Volunteer Coordinator                      [volunteercoordinator@meadowvalehockey.com](mailto:volunteercoordinator@meadowvalehockey.com)

## **STEELHEADS/BRAMPTON BEAST/MARLIES**

You can set up your own team event with any of these organizations. To do so please contact:

**Steelheads/Marlies:** Dave Shaw, Hockey Ambassador  
[mmhaambassador@meadowvalehockey.com](mailto:mmhaambassador@meadowvalehockey.com)

**Brampton Beast:** Christi Scarrow, IP Director  
[icepuppydirector@meadowvalehockey.com](mailto:icepuppydirector@meadowvalehockey.com)

## FLIPGIVE FUNDRAISING:

### Love online shopping? Great news!

Meadowvale Hockey now has a FlipGive account - earn money for our Association & your team by everyday online shopping. FlipGive gives a percentage of each purchase to Meadowvale Hockey. Team fundraising made easy!

**STEP 1: Managers, please contact Deb Wilson, Sponsorship Director**  
[sponsorship@meadowvalehockey.com](mailto:sponsorship@meadowvalehockey.com)

Meadowvale Hockey & your team will receive a referral bonus for each new team account.

**STEP 2:** [click the MMHA hub logo](#) and [Join the Team.](#)

### FlipGive gives Meadowvale Hockey cash back

Under Armour <b>10%</b>	Sport Chek <b>10%</b>	Groupon <b>10%</b>	Bench <b>25%</b>	Amazon <b>5%</b>
Indigo <b>3%</b>	ProLife Hockey <b>3%</b>	Old Navy <b>5%</b>	Le Chateau <b>10%</b>	Hello Fresh <b>10%</b>
Walmart <b>1%</b>	Starbucks <b>2%</b>	Applebees <b>10%</b>	Buffalo Wild Wings <b>10%</b>	
Ultimate Dining Card <b>10%</b>				

(13 restaurants, including Swiss Chalet, Milestones, East Side Mario's and 10 more)

*Plus many more brands, retailers & gift cards!*

<https://www.flipgive.com/meadowvalehockey.com>

## MEADOWVALE HOCKEY HARVEST FUNDRAISER:

50% of the money raised goes directly to your team! This is a special initiative by hockey mom and nutritionist Kasia Grzesik. Support a local farmer, eat healthy and raise money for your team at the same time!

Details: (<http://www.kasiagrzesik.com/mhh/>)



## IMPORTANT DATES & EVENTS:

Please read our monthly newsletter and visit our website for special events.

<http://meadowvalehockey.com/event-calendar/important-dates-for-2017-2018/>

**Toys for Tots/Meet Santa:** TBD - Santa will be visiting Meadowvale Four Rinks. All are asked to donate a Toy for Peel Police Toys for Tots. Children can participate in arts and crafts and take their photo with Santa. Stay tuned for details.

**Annual “For the Love of Hockey” Gala – Friday, Feb 9<sup>th</sup>, 2018.** Save the date! Dinner, dancing, auction items. It’s a wonderful night out for all parents. An order form will be emailed to all Managers. Managers are responsible for ticket sales for your team and collection of funds. Each team is expected to sell a minimum of 10 tickets at \$60 each. See order form – attached. For more information contact:

Tracy Graham-Urwin VP Marketing [vpmarketing@meadowvalehockey.com](mailto:vpmarketing@meadowvalehockey.com)

## **MEDICAL ISSUES**

### **Medical Forms**

Each year managers must ask parents/players to fill out a new Medical Form. It must be done annually as medical conditions may change, as well as cell phone numbers and emergency contacts. It is vital that the medical form is accurate.

Trainers/managers must shred and dispose of medical forms at the end of each season.

As the form contains private and personal information, and should not be stored beyond the current hockey season. Trainers/Managers must not share forms between teams from one year to the next.

**Food Allergies:** Teams are advised to bring healthy, NUT-FREE/ALLERGY FREE snacks to the arena. Please ask parents if any players on your team have food allergies and advise the whole team.

**Trainers:** “A” teams are required to have special CPR training, which should come out of their budgets. House league teams are also encouraged to take CPR training, which should come out of the team budget.

**Heart Attacks:** A defibrillator (Mikey) is located in the LOBBY of Meadowvale Four Rinks, and many arenas. Open it and follow the steps. It will walk you through the process. Get someone to call an ambulance immediately.

***"FOR THE LOVE OF HOCKEY" GALA ORDER FORM – FRIDAY, FEB 9, 2018***

***Team Number:***

Guests Name	Phone Number	New York Steak/Chicken/ Salmon/ Vegetarian	Raffle Items to Donate
<b>Total Number of tickets:</b>			

**TICKETS \$60 EACH  
(INCLUDES 2 DRINK TICKETS AND 1RAFFLE TICKET)  
Please forward completed forms to Tracy Graham-Urwin.**

**Steelheads Association Night:** All Meadowvale Teams join together to cheer on the Steelheads on Friday, Nov 17, 2017. An order form will be provided to you via email. All teams are expected to participate. Details will be provided on the order form. Tickets will be issued once full payment in cash has been received. See order form below. For more information contact:

Dave Shaw Hockey Ambassador [mmhaambassador@meadowvalehockey.com](mailto:mmhaambassador@meadowvalehockey.com)

**MEADOWVALE MINOR HOCKEY ASSOCIATION NIGHT**

<b>Team Number:</b>					
FIRST NAME	LAST NAME	EMAIL	# OF TICKETS	TOTAL DUE	TOTAL PAID
<b>Total Number of tickets:</b>					

**Tickets are \$12**  
Please submit completed forms with FULL payment (in cash) to **DAVE SHAW, ME075**  
(in the coaches' box located in Rink 1 @ M4R)  
**TEAM MANAGER:** \_\_\_\_\_ **CONTACT INFO:** \_\_\_\_\_



**FINAL NOTE:**

**Thank you** for taking the time to manage your team! We all know how much effort is involved in keeping everyone organized. You are an important part of your team as well as the Meadowvale Minor Hockey Association as a whole. We all work together "for the best and most positive experience for our kids." Your Board of Directors is here to help. If you have any questions we would be happy to answer them. Do not hesitate to contact any one of us.